

## **2016 POLICE SERGEANT, HUMAN SERVICES (SYMBOL PS1492K)** **EXAM INFORMATION SHEET**

The purpose of this information sheet is to provide candidates who will be taking the 2016 Police Sergeant, Human Services exam with information that should be helpful in preparing for the exam. The *tentative* timeframe to administer the exam is **October 2016**. Candidate exam notices will be mailed two to three weeks prior to the test date and will confirm the test date, report time, and location.

The format of the exam will be multiple-choice. Topics in this exam may include, but are not limited to:

- Law Enforcement Practices and Police Operations
- Supervision of Law Enforcement Personnel
- Interpersonal/Community Relations Skills
- Report Writing and Effectiveness of Expression
- Interpreting and Applying Rules, Regulations, and/or Policies
- Scheduling Personnel

While preparing for the exam, candidates may find it helpful to consult the following sources of information:

- N.J.S.A. 2C – Criminal Code
- New Jersey Attorney General Guidelines/Directives
- N.J.S. Title 39 – Motor Vehicle and Traffic Laws
- United States Constitution and Amendments
- Past and Current United States and New Jersey Court Decisions (Case Law)

In addition to the sources mentioned above, the Civil Service Commission will utilize the following text to develop test questions related to police supervision and interpersonal/community relations:

Management & Supervision in Law Enforcement, 7<sup>th</sup> Edition

By Kären Matison Hess, Christine Hess Orthmann, & Shaun E. LaDue

Cengage Learning, © 2016, [www.cengage.com](http://www.cengage.com)

Publication Date: January 1, 2015

ISBN 13: 978-1-285-44792-6

ISBN 10: 1285447921

Please note that the development of test items may **NOT** be limited to these sources. Candidates are encouraged to consult any additional source material they feel will aid them in their preparation for the exam.

For further information regarding the testing process, you may wish to access the General Multiple Choice Orientation Guide on the New Jersey Civil Service Commission's website at <http://www.state.nj.us/csc/seekers/jobs/orientation/>.

Best of luck on the exam!